

**EMPLOYMENT PRACTICES LIABILITY
SUPPLEMENTAL APPLICATION**

1a. Have you closed or consolidated any offices, downsized or reduced staff (greater than 10% of the workforce) or merged with or acquired any company during the last 12 months?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
1b. Do you anticipate any of the above in the next 12 months?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
2 Number of full- or part-time employees terminating employment during the last year? _____		
3 Number of employer-initiated terminations during the last year? _____		
4 Have you received any employment-related inquiry, complaint or charge from any municipal, state or federal authority or any other government agency? If YES, please provide a complete description:	<input type="checkbox"/> Yes	<input type="checkbox"/> No

5 Have you had a claim, suit, grievance or demand made against you? If YES, please provide a complete description:	<input type="checkbox"/> Yes	<input type="checkbox"/> No

6 Are you aware of any facts, incidents or circumstances which may result in a claim(s) being made against you? If YES, please explain:	<input type="checkbox"/> Yes	<input type="checkbox"/> No

7 Do you use an employment application that contains the following:		
Employment at will statement?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Authorization to check references and criminal record?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Require a signature attesting that all representations are true?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
An equal opportunity statement?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
8 Do you distribute an employment handbook to your staff which contains the following:		
Employment at will statement?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Equal employment opportunity statement?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Anti-sexual harassment policy?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
9 Number of years in business? _____		